

## Bakersfield City School District

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Minutes of the District Culture, Climate and Safety Committee – February 13, 2019  
BCSD District Office – Main Conference Room, 1300 Baker Street

**Call to order:** The District Culture, Climate and Safety Committee meeting was called to order by Dr. Tim Fulenwider at 8:33 a.m. A quorum was determined to be present and the meeting proceeded.

**Members Present:** Dr. Tim Fulenwider  
Mrs. Lillian Tafoya  
Rev. Ralph Anthony  
Mr. Robert Arreola  
Mrs. Vera Avalos  
Mrs. Bethany Bachman  
Mr. James Banks  
Miss Alyssa Brooks  
Dr. Dylan Capilla  
Mr. Gary Long  
Mr. Robert Lopez  
Mr. Manuel Martin  
Mr. Charles Pratt  
Mrs. Eunice Ramirez

**Members Absent** Mr. Bob Boyd  
Mrs. Lindy Nielsen  
Mr. John Peterson  
Mr. Tomas Prieto  
Mr. Dwight Rollins  
Mr. Myron Williams

**Also Present:** Mrs. Cindy Elmore  
Mrs. Maria Arevalo

REPORTS/ACTION ITEMS	STATUS
A. Public Comments	❖ There were no public comments.
B. Committee Comments	❖ Mrs. Tafoya reminded the committee to keep in mind that this is the one-year anniversary of the Parkland shooting.
C. Approval of Minutes	❖ On a motion by Mrs. Bachman, seconded by Mr. Martin, it was ordered by a vote of the members present that the minutes of the January 15, 2019

<p>D. Final Rubric Review and Approval</p>	<p>meeting be approved with the change of Mrs. Ramirez being in attendance at the last meeting and Mrs. Avalos being absent. All members present were in favor, motion carried.</p> <ul style="list-style-type: none"><li>❖ Dr. Fulenwider presented the revised Rubric for final review. He gave the committee time to review and make final comments. Looking forward with future adjustments to the Rubric, Mrs. Tafoya recommended discussing the need for exploring how schools can celebrate student heritage and culture. Mrs. Brooks ask for clarification on Expectation #4 Scholarly Attitude and Attire for Students. Dr. Fulendwider indicated that this observation would be seen through the parent and the principal as they visit the campus.</li><li>❖ On a motion by Dr. Capilla, seconded by Mrs. Tafoya, it was ordered by a vote of the members present that the Rubric be approved. All members present were in favor, motion carried.</li></ul>
<p>E. Communication of Rubric and Expectations for Use</p>	<ul style="list-style-type: none"><li>❖ Dr. Fulenwider worked with Mr. Peterson on recommendations from a teacher’s perspective regarding how delivery of the evaluation should be communicated to the visiting parents. He, along with the committee, made the following recommendations:<ul style="list-style-type: none"><li>○ Communicate with staff, making it clear on our goals for the Rubric visit</li><li>○ Reaffirm to staff that parents are not visiting to evaluate the teacher nor their appearance</li><li>○ Give the Rubric to all teachers prior to the visit</li><li>○ Communicate the goal</li><li>○ Show the video</li><li>○ Staff are encouraged to communicate and engage with parents</li><li>○ Parents to create a positive way of reporting their findings back, e.g. thank you video or thank you card.</li><li>○ Staff to send out a “Day of” reminder email to teachers</li><li>○ Radom classroom selection by grade level</li><li>○ Four classrooms per visit</li></ul></li></ul>

<p>F. Emergency Supply and First Aid List</p>	<ul style="list-style-type: none"> <li>❖ Dr. Fulenwider presented a list of recommended items for the Emergency First Aid Supplies that will be presented to the Superintendent for approval. The committee also suggested the following items be added: <ul style="list-style-type: none"> <li>○ Compost</li> <li>○ Card board seat cover</li> <li>○ Paper seat cover</li> <li>○ Additional hand sanitizer</li> <li>○ Disinfectant safe for human skin</li> <li>○ Kleenex</li> <li>○ Snacks</li> <li>○ Case of water</li> <li>○ Extra toilet paper</li> <li>○ Bio Hazard Bag</li> <li>○ Tourniquet</li> <li>○ Supply Information or Reference List</li> </ul> </li> </ul>
<p>G. Final Approval of Recommendations</p>	<ul style="list-style-type: none"> <li>❖ Dr. Fulenwider went over final recommendations with the committee including the recommended timeline for implementation and rollout of recommendations. Recommendations included: <ul style="list-style-type: none"> <li>○ Ensure clear safety systems and structures (District and School) <ul style="list-style-type: none"> <li>▪ Assessment of vulnerabilities/time barriers</li> <li>▪ Incident Command Structure</li> <li>▪ Standard Response Protocols for emergencies (e.g., lockdown)</li> <li>▪ Site specific protocols for emergencies (e.g., evac. sites, reunification)</li> <li>▪ Communication of protocols with all stakeholders</li> </ul> </li> <li>○ Ensure clear safety systems and structures (District and School) <ul style="list-style-type: none"> <li>▪ Assessment of vulnerabilities/time barriers</li> <li>▪ Incident Command Structure</li> <li>▪ Standard Response Protocols for emergencies (e.g., lockdown)</li> <li>▪ Site specific protocols for emergencies (e.g., evac. sites, reunification)</li> <li>▪ Communication of protocols with all stakeholders</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Provide schools with emergency supplies based on the revised recommended supply list</li> <li>❖ On a motion by Rev. Anthony, seconded by Mr. Arreola, it was ordered by a vote of the members present that the final recommendations be approved. All members present were in favor, motion carried.</li> </ul>
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**Next Meeting:** March 7, 2019 at Pioneer Drive Elementary, 4404 Pioneer Drive at 9:00 a.m.

**Adjournment:** On a motion by Mrs. Bachman seconded by Miss Brooks, it was ordered by a vote of the members present to adjourn the meeting at 10:20 am. All members present were in favor; motion carried.

**Reported by:** Cindy Elmore, Administrative Secretary III, Superintendent's Office