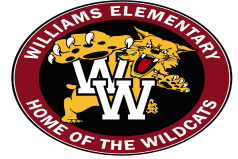


**Williams School**  
School Site Council Minutes  
12/15/2020      3:15 p.m.      Via Zoom



1.0 Opening/Roll Call:  
Meeting called to order at 3:20 p.m. The meeting was via Zoom.

Members/Officers present:  
Dr. Frias, Principal  
Rhynda Marett, Teacher  
Shun Yee Flesche, Teacher  
Patricia Galvez, Parent/ Chairperson  
Ofelia Canales, Parent  
Janet Lopez, Parent  
Nora Ramirez, Specially Funded Clerk/Secretary

Members/Officers absent:  
Grace Vega, Teacher/ Vice-Chairperson  
Griselda Hernandez, Parent  
Celia Sanchez, Parent

Visitors:  
Cynthia Gonzales, Academic Program Leader  
Sarah Vasquez, Academic Coach  
Shannon Petrini, Intervention Specialist Teacher  
James Dixon, Campus Supervisor  
Ashley Johns, 3rd Grade Teacher

1.1 Quorum Established: Yes

2.0 Minutes  
A copy of the October, 27 minutes was distributed 72 hours prior to the meeting for initial review. The minutes were reviewed and discussed. Mrs. Ramirez moved to approve the minutes. Mrs. Canales seconded the motion. Council voted. Motion carried.

3.0 Open Forum  
No comments

4.0 Site Report

4.1 Attendance Report

At the meeting the screen was shared and Mrs. Vasquez, Academic Coach, reviewed and discussed with the council a Google presentation containing the Attendance Indicators percentages for: average daily attendance, cumulative chronic absenteeism rate, school wide, African American, English Learner, Special Education, Homeless, and Foster students.

The council also reviewed and discussed a 2019-2020 and 2020-2021 Year to Year Monthly Trend for the month of December: school wide and for African American and English Learner students.

Mrs. Vasquez reported that our attendance goal for this school year is 96% and that our English Learners students are the group with the lowest cumulative chronic absenteeism rate at this time.

4.2 Academic Program Leader Role

A copy of the Academic Program Leader Role handout was distributed 72 hours prior to the meeting for initial review. Mrs. Gonzalez presented her responsibilities as Academic Program Leader.

#### 4.3 Intervention Specialist Role

A copy of the Intervention Specialist Teacher Role handout was distributed 72 hours prior to the meeting for initial review. Mrs. Petrini presented on her responsibilities as Intervention Specialist Teacher.

#### 4.4 Campus Supervisor Role

The screen was shared to project a handout containing the Role of the Campus Supervisor. Mr. Dixon presented on his responsibilities as Campus Supervisor.

#### 4.5 Specially Funded Clerk Role

A copy of the Specially Funded Clerk Role handout was distributed 72 hours prior to the meeting for initial review. Mrs. Ramirez presented her responsibilities as Specially Funded Clerk.

#### 5.0 Unfinished Business

No Unfinished Business

#### 6.0 New Business

No New Business

#### 7.0 Report

##### 7.1 DAC (District Advisory Committee)

- Attended DAC & Reported
- Did not attend DAC & Reported
- No Report

##### 7.2 DELAC (District English Learner Advisory Committee)

- Attended DELAC & Reported
- Did not attend DELAC & Reported
- No Report

##### 7.3 DAAPAC (District African American Parent Advisory Council)

- Attended DAAPAC & Reported
- Did not attend DAAPAC & Reported
- No Report

##### 7.4 RAC- (Migrant Regional Advisory Committee)

- Attended RAC & Reported
- Did not attend RAC & Reported
- No Report

##### 7.5 FACE (Family and Community Engagement)

Mrs. Ramirez reported that the Next We're Cooking is taking place on December 16th at 5:00 p.m. via Zoom. That the next Parent University is taking place on January 16th at 10:00 a.m. via Zoom.

##### 7.6 TAC (Teacher Advisory Committee)

Mrs. Johns reported that this year she is our TAC Representative for 3rd and 4th grade. Mrs. Johns reported that during their meeting teachers had worked in groups to discuss strategies that are working, resources that are helping, opportunities for growth, and what is needed to grow. The screen was shared and the council reviewed and discussed some examples under each category.

#### 8.0 Announcements

- 8.1 Next SSC Meeting 1/26 at 3:15 p.m. via Zoom
- 8.2 Next Board Meeting 12/15 at 6:00 p.m. via Zoom
- 8.3 Next Now We're Cooking 12/16 at 5:00 p.m. via Facebook Live
- 8.4 Next DAC Meeting 1/5 at 3:00 p.m. via Zoom
- 8.5 Parent Cafe 1/8 at 8:30 a.m. via Zoom
- 8.6 Next Parent University 1/16 at 10:00 a.m. via Zoom
- 8.7 Next AAPAC Meeting 1/12 at 3:15 p.m. via Zoom
- 8.8 Next DELAC Meeting 1/13 at 9:00 a.m. via Zoom

- 8.9 Next ELAC Meeting 1/19 at 3:15 p.m. via Zoom
- 8.10 Next DAAPAC Meeting 1/19 at 11:00 a.m. via Zoom
- 8.11 Next RAC Meeting 1/28 at 5:30 p.m. via Zoom

9.0 Adjournment

Mrs. Galvez moved to adjourn the meeting at 4:41 p.m. Mrs. Ramirez seconded the motion. Council voted.  
Motion carried.

Respectfully submitted,

---

SSC Secretary

---

Principal