



English Learner Advisory Committee (ELAC)
Williams School/ Parent Center
AGENDA
September 2, 2020



| <u>Agenda Items</u> | <u>Person Responsible</u> |
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| 1.0 Welcome/Opening | <i>Principal, Dr. Frias</i> |
| 2.0 Approval of Minutes from January 21, 2020 | <i>Principal, Dr. Frias</i> |
| 3.0 Reports | |
| 3.1 DELAC Report | <i>DELAC Representative, Mrs. Galvez</i> |
| 3.2 SSC Report | <i>Principal, Dr. Frias</i> |
| 4.0 New Business | |
| 4.1 Purpose of ELAC - explanation and review of Legal Requirements (box below) | <i>SFC, Mrs. Ramirez</i> |
| 4.2 Form Membership-only EL parents may vote to elect members (refer to sign-in sheet) | <i>SFC, Mrs. Ramirez</i> |
| 4.3 Training- Parliamentary Procedures and Officer Responsibilities | <i>SFC, Mrs. Ramirez</i> |
| 4.4 Election of Officers -Chair, Vice, Secretary DELAC Representative & Alt.) | <i>SFC, Mrs. Ramirez</i> |
| 4.5 2019-2020 SPSA Annual Review | <i>Principal, Dr. Frias</i> |
| 4.6 Tittle III Funds | <i>Principal, Dr. Frias</i> |
| 5.0 Upcoming Events/Announcements | <i>Chairperson</i> |
| 5.1 Next ELAC Meeting 10/20 via Zoom at 3:15 p.m. | |
| 5.2. Next DELAC Meeting 9/16 viz Zoom at 9:00 a.m. | |
| 5.3 First SSC Meeting 9/22 via Zoom 3:15 p.m. | |
| 6.0 Public Comment | <i>Group</i> |
| 7.0 Adjournment | <i>Chairperson</i> |

| Date Covered | Legal Requirement to be covered at this meeting |
|--------------|---|
| 9/2/20 | Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5) |
| 9/2/20 | Parents of English learners constitute at least the same percentage of the committee as their children represent of the student body. (EC 62002.5, 52176[b]) |
| 9/2/20 | The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001[a]) |
| | The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5) |
| | The ELAC has assisted in the development of the school's: A) <i>Needs Assessment</i> , and B) <i>Efforts to make parents aware of the importance of regular school attendance</i> . (EC 62002.5, 52176[c]) |
| 9/2/20 | The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d]) |
| 9/2/20 | The ELAC has the opportunity to elect at least one member to the DELAC or has participated in a proportionate regional representation scheme when there are 31 or more English learner parent advisory committees in the district. (5 CCR 11308[b]) |