



**Bakersfield City School District  
ELAC- ELL Services  
Williams School  
English Learners Advisory Committee**



# Minutes

**October 20, 2020**

## 1.0 Opening/Roll call:

Meeting called to order at 3:18 p.m. via Zoom. Quorum was established.

### Parents/Staff present:

Ofelia Canales, Chairperson

Patricia Galvez, Vice-Chair &  
DELAC Representative

Cynthia Gonzales, APL

Griselda Hernandez, EL Parent  
Janet Lopez, EL Parent

Dr. Frias, Principal

Nora Ramirez, Specially Funded Clerk

### Guests:

*Mrs. Vasquez, Academic Coach*

## 2.0 Approval of Minutes

The minutes from the September 2, 2020 meeting were projected and reviewed. Mrs. Galvez moved to approve the minutes. Mrs. Ramirez seconded the motion. Committee voted. Motion carried.

## 3.0 Reports

### 3.1 DELAC Report

Mr. Luque's presentation on the Return to School Roadmap was projected on a shared screen. The committee reviewed briefly the four tiers to reopening schools. Mrs. Ramirez offered to print the entire presentation for further review by members upon request.

### 3.2 SSC Report

Dr. Frias reported that the School Site Council had met on Tuesday, September 22, 2020. During the meeting the council had reviewed, discussed and approved the 2019-2020 SPSA Annual Review.

## 4.0 Old Business

No old business

## 5.0 New Business

### 5.1 Review ELAC Bylaws

A copy of the 2020-2021 ELAC By-Laws was distributed 72 hours prior to meeting for initial review. At the meeting the screen was shared and members reviewed and discussed the updated Bylaws. Mrs. Ramirez moved to approve the ELAC Bylaws. Mrs. Hernandez seconded the motion. Committee voted. Motion carried.

### 5.2 Attendance- review data and school goals

At the meeting the screen was shared and Mrs. Vasquez, Academic Coach, reviewed and discussed with the members an attendance three year comparison chart line and plan for attendance improvement presentation.

### 5.3 School-Parent Compact- review and revise

A copy of the 2020-2021 School-Parent Compact was distributed 72 hours prior to meeting for initial review. At the meeting the screen was shared and members reviewed and discussed the updated compact. Mrs. Hernandez moved to approve the School-Parent Compact. Mrs. Galvez seconded the motion. Committee voted. Motion carried.

### 5.4 Parent Involvement Policy- review and revise

A copy of the 2020-2021 Parent Involvement Policy was distributed 72 hours prior to meeting for initial review. At the meeting the screen was shared and members reviewed and discussed the updated policy. Mrs. Hernandez moved to approve the Parent Involvement Policy. Mrs. Canales seconded the motion. Committee voted. Motion carried.

5.5 Language Support Goals & Expenditures, Provide Input on 20-21 SPSA

Mrs. Gonzales, Academic Program Leader, shared her screen and projected Goal III- Language Supports and expenditures in Document Tracking Services. ELAC members reviewed and discussed the 20-21 EL goal, expected outcome, the seven strategies under this goal, and proposed Title III expenditures.

Mrs. Ramirez, Specially Funded Clerk, shared her screen and projected the 20-21 SPSA Budget Excels for Title 1, Title I Parent Involvement, Local Control Funding Formula, and Title III. The members reviewed and discussed the proposed expenditures under each budget.

Mrs. Ramirez also reported that the 4 hour CPAL position approved by SSC back in January had recently become vacant. Based on the needs of our school at this time Dr. Frias was proposing for this position to not be filled for the rest of the school year and thus be dropped.

Members were asked if they had any questions, suggestions, input in regards to Goal III, 20-21 Budget Excels, and/or the 4 hour CPAL position. There were no questions or input at this time.

Mrs. Hernandez moved to approve Goal III-Language Supports, 20-21 Budget Excels Expenditures for Title I, Title I Parent Involvement, LCFF, Title III, and to drop the CPAL position as proposed. Mrs. Galvez seconded the motion. Committee voted. Motion carried.

5.6 Needs Assessment-Parent start identifying the school's needs. Document their input.

The Needs Assessment handout was distributed to members 72 hours prior to this meeting. Members were asked if they had Any suggestions, ideas, input to assist meet the needs of our EL students. They did not. They were asked to complete the Needs Assessment handout and return it to the school prior to our January 19<sup>th</sup> meeting. Members were informed that we Would continue this discussing our school needs at the January 19<sup>th</sup> meeting.

**6.0 Upcoming Events/Announcements**

- 6.1 Next ELAC Meeting 1/19 at 3:15 p.m. Via Zoom
- 6.2 Next DELAC Meeting 11/4 at 9:00 a.m. Via Zoom.
- 6.3 Next SSC Meeting 10/27 at 3:15 p.m. Via Zoom
- 6.4 Next Now We're Cooking 10/28 at 5:00 p.m. Via Face Book Live
- 6.5 Next Parent University 11/14 at 10:00 a.m. Via Zoom

**7.0 Public Comments**

No public comment

**8.0 Adjournment**

Mrs. Galvez moved to adjourn the meeting. Mrs. Canales seconded the motion. Committee voted. Motion carried. Meeting adjourned at 4:18 p.m.

Respectfully submitted,

---

ELAC Secretary

---

ELAC Chairperson