



**Bakersfield City School District
ELAC- ELL Services
Williams School
English Learners Advisory Committee**



Minutes

September 2, 2020

1.0 Opening/Roll call:

Meeting called to order at 3:20 p.m. via Zoom.

Parents/Staff present:

Patricia Galvez, EL Parent

Griselda Hernandez, EL Parent

Ofelia Canales, EL Parent

Janet Lopez, EL Parent

Sonia Cruz, EL Parent

Dr. Fraiss, Principal

Cynthia Gonzales, APL

Nora Ramirez, Specially Funded Clerk

Guests:

None

2.0 Approval of Minutes

The minutes from the January 21, 2020 meeting were reviewed. Mrs. Hernandez moved to approve the minutes. Mrs. Canales seconded the motion. Motion carried.

3.0 Reports

3.1 DELAC Report

Mrs. Ramirez reported that the first DELAC meeting had taken place on 8/19/20 and Mrs. Galvez, our DELAC Representative, was not able to attend and meeting minutes were not yet ready for review.

3.2 SSC Report

Dr. Frias reported that the last SSC meeting had taken place on Tuesday, February 25th as the rest of the school year meetings had been canceled due to the school closures caused by COVID 19. She added that the first SSC meeting for this year was taking place on September 22, 2020. During this meeting the SSC will be reviewing, discussing and approving the 2019-2020 Annual Evaluation.

4.0 New Business

4.1 Purpose of ELAC - explanation and review of Legal Requirements

The Legal Requirements of ELAC were reviewed and discussed.

4.2 Form Membership-only EL parents may vote to elect members

Parents of English Learning students voted for the following parents & school staff to be elected as members of ELAC;
Ofelia Canales – EL Parent Patricia Galvez - EL Parent Griselda Hernandez - EL Parent Janet Lopez-EL Parent
Sonia Cruz-EL Parent Dra. Frias- Principal Mrs. Gonzales- Academic Program Leader Mrs. Ramirez- Specially Funded Clerk

4.3 Training- Parliamentary Procedures and Officer Responsibilities

The Parliamentary Procedures and Officer Responsibilities were reviewed and discussed.

4.4 Election of Officers -Chair, Vice, Secretary, DELAC Representative & Alt.

Mrs. Hernandez nominated Mrs. Canales to be the Chairperson. There being no further nominations. Mrs. Canales accepted the nomination. Mrs. Hernandez made the first motion. Mrs. Cruz seconded the motion. Motion carried.

Mrs. Ramirez nominated Mrs. Galvez to be the Vice-Chair. There being no further nominations. Mrs. Galvez accepted the nomination. Mrs. Cruz made the first motion. Mrs. Canales seconded the motion. Motion carried.

Mrs. Ramirez volunteered to be the Secretary. There being no further nominations. Mrs. Galvez made the first motion. Mrs. Hernandez seconded the motion. Motion carried.

Mrs. Galvez current DELAC Representative accepted to continue representing our school as DELAC Representative for the 2020-2021 school year.

Mrs. Galvez nominated Mrs. Cruz to be the DELAC Alternate. There being no further nominations. Mrs. Cruz accepted the nomination. Mrs. Hernandez made the first motion. Mrs. Canales seconded the motion. Motion carried.

4.5 2019-2020 SPSA Annual Review

The members reviewed and discussed the 2019-2020 SPSA Annual Review data and Goal pertaining to English Learners. Members reviewed and discussed the School and Student Performance, ELPAC Results, Student Population, and Goal 2, Language Supports. Members had no additional questions or feedback. Mrs. Galvez moved to approve the 2019-2020 SPSA Annual Review as discussed. Mrs. Cruz seconded the motion. Mrs. Ramirez called for a vote. Motion carried.

4.6 Title III Funds

Dr. Frias reported that effective this school year schools will be receiving Title III funds to provide additional assistance to English Learner Students. She shared with the members that the options for utilizing these funds are the following: After School/ Saturday Tutoring for English Learner Students, Supplementary Curriculum, Consultants, Bilingual Instructional Aid, Parent Engagement, Professional Development for teachers specializing in English Learners, and Supplementary Textbooks for English Learners. Drs. Frias asked the members to keep these options in mind as she would like to get ELAC's input during the October meeting once we have more information as to what the rest of the school year might look like.

5.0 Old Business

None

6.0 Upcoming Events/Announcements

- 5.1 Next ELAC Meeting 10/20 via Zoom at 3:15 p.m.
- 5.2. Next DELAC Meeting 9/16 via Zoom at 9:00 a.m.
- 5.3 First SSC Meeting 9/22 via Zoom at 3:15 p.m.

7.0 Public Comments

No public comment

8.0 Adjournment

Mrs. Hernandez moved to adjourn the meeting. Mrs. Canales seconded the motion. Motion carried. Meeting adjourned at 4:25 p.m.

Respectfully submitted,

ELAC Secretary

ELAC Chairperson