



Nichols School Site Council Meeting Minutes

January 6, 2022, 3:00 p.m., Via zoom



AGENDA ITEM MINUTES

- 1. Opening/Roll Call:  
Meeting called to order at 3:03 p.m. The meeting was held via Zoom.

Members/Officers present:

Principal	Teachers	Other	Parents
David Tapia	Mindy Martinez Heather Garcia Nicole Provensal Jennifer Castañon	Nora Ramirez, Specially Funded Clerk	Patricia Bosley Blanca Echauri Nastasia Santoyo Angela Frantz

Members/Officers absent:

Principal	Teachers	Other	Parents
			Diana Diaz Stephanie Mojica

1.1 Quorum:  Yes  No

- 2. Minutes- [December 16, 2021](#)  
A copy of the December 16, 2021 minutes was distributed 72 hours prior to the meeting for initial review. The minutes were reviewed and discussed. Mrs. Ramirez moved to approve the minutes. Ms. Provensal seconded the motion. Council verbally voted. All in favor. Motion passed.

- 3. Open Forum  
Mr. Tapia gave a Shout Out to the front office staff for successfully coordinating the distribution of the Covid Kits to our parents and families. So far we have had a great response from our families. The kits can be picked up at the front office or parent center and is one kit per student.  
  
Mr. Tapia reported that on January 20th virtual students will be receiving updated supplies. They will also be given an updated Chromebook and hotspot, if needed, in order to be able to access the ELPAC and CAASPP Interfaces.  
  
Concerns in regards to valet parking, staff support on the parking lot, and student safety on the parking lot were mentioned once again. Our school is looking into these concerns and will do its best to address them as soon as possible.

- 4. Site Report  
4.1. ELAC input on 22-23 projected budgets and staffing  
Mr. Tapia reported that ELAC had met today. During the meeting the members had reviewed and discussed the January SPSA Addendum: including the 21-22 Updated Title I Allocation and Revised 22-23 projected budgets and staffing. They were in agreement with the proposed recommendations. No additional feedback was provided by ELAC.

- 5. Unfinished Business - No Unfinished Business

- 6. New Business  
6.1 January SPSA Addendum: includes 21-22 Updated Title I Allocation  
Ms. Jones reported that our 21-22 school plan was developed from our projected Title I allocation of \$318,997 and Title I parent projected allocation of \$6,305. Our revised budgets based on CBEDS and the district revised allocation our revised Title I allocation is \$290,999 and Title I parent \$5,673.  
Mrs. Ramirez shared her screen and projected the 21-22 Excel Budgets. The council reviewed and discussed the budgets.  
Mrs. Jones shared her screen and the January Addendum was displayed on the screen for SSC to review.. The council reviewed and discussed the following reallocation of funds and budget revisions due to revised Title I Allocation, increased salaries, reallocation of contingency, and revised expenditure to meet student needs.  
  
Goal 1: Strategy 5  
Decrease Title I ELT allocation from \$5,000 to \$0.00  
Increased LCFF Assemblies allocation from \$5,500 to \$6,474

Goal 1: Strategy 6  
 Decrease Title I duplicating allocation from \$2,500 to \$1,074  
 Decrease Title I books other than text from \$15,527 to \$0  
 Decrease LCFF instructional supplies allocation from \$43,207 to \$42,815  
 Decrease LCFF equipment from \$11,500 to \$8,200  
 Decrease LCFF SFC Extra Time from \$9,000 to \$5,000

Goal 4: Strategy 1  
 Increase LCFF CPAL Sub from \$2,000 to \$5,000 for home visits and parent contact

Goal 5: Strategy 2  
 Decrease ESSER ELT allocation from \$44,640 to \$20,000  
 Increase ESSER instructional supplies from \$0 to \$29,994

Goal 6: Strategy 1  
 Increase Title I Parent instructional supplies from \$1,569 to \$2,075

Goal 7: Strategy 1  
 Increase LCFF PLC from \$0 to \$3,000

Goal 7: Strategy 2  
 Decrease Title I PD from \$3,500 to \$0  
 Decrease Title I Travel & Conference from \$2,189 to \$1,000  
 Increase LCFF PD from \$0 to \$6,500

Mr. Tapia moved to approve the January SPSA Addendum that includes the 21-22 Updated Title I Allocation due to the revised Title I Allocation, increased salaries, reallocation of contingency, and revised expenditure to meet student needs. Mrs. Castañon seconded the motion. Roll call vote taken; all in favor. Motion passed. The January SPSA Addendum that includes the 21-22 Updates Title I Allocation was approved.

6.2 Revised 2022-2023 Projected Budgets

The revised 22-23 Projected Excel Budgets were presented on the screen for the SSC members to review and discuss. Ms. Jones, Academic Coach, reported that the 2022-2023 projected budgets had to be revised due to the salary adjustments. The salary adjustments resulted on our site being over the 85% cap on both the Title I and LCFF budgets as discussed during our December 16th meeting.

The Revised Staffing Form was presented on the screen for the SSC members to review and discuss.

2022-2023 SPSA: Title I & LCFF Supplemental Staffing Form										
School: Nichols					2022-2023 Proposed Staffing					
2021-2022 Supplemental Staffing Funded in SPSA				2021-2022 Staff Funding Percent(s)		2022-2023 Staff Decisions		2022-2023 Staff Funding Percent(s)		School Site Council Meeting Date of Staffing Vote
Position	Type "Vacant" if unfilled *Add employee initials if two or more of the same position	Hours	TITLE I %	LCFF %	Retain "R"	Surplus "S"	Title I %	LCFF %		
Academic Coach		8	50%	50%	Retain "R"		40%	60%	ELAC Meeting Date providing input to SSC: <u>1/6/2022</u>	
Teacher Intervention Specialist		8	32%	68%	Retain "R"		60%	40%		
Teacher Tutor	BR 1907	3	100%		Retain "R"		100%			
Teacher Tutor	JF 1906	3	100%		Retain "R"		100%			
Teacher Tutor	BV 1903	3	100%			Surplus "S"				
Teacher Tutor	EG 1904	3	100%			Surplus "S"				
Specially Funded Clerk		8		100%	Retain "R"			100%		SSC Meeting Date: <u>1/6/2022</u> *SSC Minutes contain a copy of this chart and clearly record decisions/vote
Campus Supervisor		8		100%	Retain "R"			100%		
CPAL		6		100%		Surplus "S"				
<b>Proposed New 2022-2023 Staff Position(s) - requires BCSD District Approval</b>					<b>Funding Percent(s)</b>					
Position		Hours			Title I %		LCFF %			
Principal Signature & Date		1/6/2022					Due: January 7, 2022 to SFP Department			

Mr. Tapia moved to approve the Revised 2022-2023 staffing and budgets. Ms. Santoyo seconded the motion. Roll call vote taken; all in favor. Motion passed. The 2022-2023 revised staffing and budgets were approved.

7. Reports

- 7.1. [DAC](#)- District Advisory Committee-Synopsis from the 12/7 meeting was projected on the screen and reviewed.
- 7.2. [DELAC](#) - District English Language Advisory Committee-Synopsis from the 12/8 meeting was projected on the screen and reviewed.
- 7.3. [DAAPAC](#) - District African American Parent Advisory Council - Synopsis from the 12/14 meeting was projected on the screen and reviewed. .
- 7.4. RAC - Migrant Regional Advisory Committee- No report at this time
- 7.5. FACE - Family and Community Engagement - The council members were invited to attend the January Family Night. Information will be shared as the date approaches.
- 7.6. SPAC - Superintendent Parent Advisory Committee - No report at this time, meeting taking place on 1/27
- 7.7. TAC- Teacher Advisory Committee - No report at this time

8. Announcements were read aloud to the SSC members by the Vice-Chairperson

- 8.1 Next SSC Meeting 2/15 at 3:00 p.m. via Zoom
- 8.2 Next DAC Meeting 1/11 at 11:30 a.m. via Zoom
- 8.3 Next DELAC Meeting 1/12 at 9:00 a.m. via Zoom
- 8.4 Martin Luther King Jr. Day 1/17 - NO SCHOOL
- 8.5 Next DAAPAC Meeting 1/18 at 11:00 a.m. via Zoom
- 8.6 Next Parent University 1/22 at 10:00 a.m. via Zoom
- 8.7 Next Board Meeting 1/25 at 6:00 p.m. via Zoom
- 8.8 Next Now We're Cooking 1/26 at 5:00 p.m., Compton School
- 8.9 Next SPAC Meeting 1/27 at 3:00 p.m. via Zoom
- 8.10 Next ELAC Meeting 2/15 at 9:00 a.m. via Zoom
- 8.11 Next Parent Cafe 2/16 at 9:00 a.m. via Zoom

9. Adjournment

Meeting adjourned at 4:09 p.m. Motion made by Ms. Santoyo and seconded by Ms. Bosley. Roll call vote taken; all in favor. Motion passed

Respectfully submitted,

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SSC Secretary

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Principal