



Bakersfield City School District  
 ELAC- ELL Services  
 Nichols Elementary School  
 English Learners Advisory Committee



# Bylaws

**ARTICLE I TITLE**  
 The title of this committee shall be the Nichols English Learner Advisory Committee

**ARTICLE II PURPOSE**  
 The purpose of this committee shall be to:

1. Advise the principal on matters pertaining to District and school programs for English Language Learners.
2. Assist in the development of a School Needs Assessment
3. Review Attendance Policy and Procedures and advise the school on how to make parents aware of the importance of school attendance
4. Review and advise on the Single School Plan
5. Elect at least one member to the DELAC

**ARTICLE III MEMBERSHIP**

Section 1 Parents of English learners constitute the same percentage of the committee as their children represent the student body.

Section 2 Members shall serve for a term of two years.

Section 3 Each member shall have one vote.

Section 4 Membership should automatically terminate for any member who is absent without justification from three meetings in succession.

**ARTICLE IV OFFICERS**

Section 1 The officers of this committee shall consist of a Chairperson, Vice Chairperson, Secretary, and DELAC Representative.

Section 2 If a vacancy occurs during the school year, the President shall appoint an ELAC member to fill the position for the remainder of the school year.

Section 3 Officer Duties

**ARTICLE V MEETING AND QUORUM**

Section 1 Members shall meet a minimum 4 times a year. A simple majority shall constitute a quorum.

Section 2 Notice of Meetings

**ARTICLE VI OPEN FORUM**

All meetings of the committee shall be open to the public. The time length of Open Forum will be 3 minutes per person and 15 minutes per topic. To provide comment on a specific agenda item or for providing general public comment under Public Comments is to submit your comment via email to ramirezno@bcisd.com. Include your name, agenda item number you wish to address. If a speaker seeks to address non-agenized matters during a regular meeting, the email should indicate “Public Comment – Non-Agenized Matter.” Alternatively, you may comment by calling (661) 631-5400 Extension 54160 to leave a voicemail of no more than three minutes in length. State and spell your name at the beginning of your message and indicate the agenda item number you wish to address or specify if your comment addresses non-agenized matter during a regular meeting. In order to be read aloud during the meeting, comments must be received by noon the day before the meeting. Should the public speaker not want their name stated publicly, please specify at the top of the email or at the beginning of the voicemail.



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**ARTICLE VII**

**AMENDMENT**

The bylaws may be amended at any regular meeting with the approval of two-thirds of the membership.

**BCSD Nondiscrimination Statement**

The Bakersfield City School District (BCSD) is committed to equal opportunity for all individuals in education and in employment. BCSD prohibits discrimination, harassment, intimidation, and bullying in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ethnicity or race, which is inclusive of traits historically associated with race, including but not limited to, hair texture and protective hairstyles, such as braids, locks, and twists, color, ancestry, nationality, national origin, immigration status, ethnic group identifications, religion, pregnancy, marital status, parental status, physical disability, mental disability, sex (including sexual harassment), sexual orientation, gender, gender identity, gender expression, medical information, genetic information, homelessness, foster status, military veteran status, political affiliation or any other basis prohibited by California state and federal nondiscrimination laws consistent with Education Code 200, 220 and 234.1, Penal Code 422.55, Government Code 11135, and Title IX. Not all bases of discrimination will apply to both education services and employment. If you believe you, or your student, have been subjected to discrimination, harassment, intimidation, or bullying you should contact your school site principal and/or the District's Chief Compliance and Title IX Officer, Erin Johnston, by phone at (661) 631-4663, by email at [johnstone@bcsd.com](mailto:johnstone@bcsd.com), or in person at 1300 Baker Street, Bakersfield, CA 93305. Copies of BCSD's Uniform Complaint policy, Sexual Harassment policy, and Nondiscrimination policies are available upon request.