



Nichols School Site Council Meeting Minutes
September 7, 2021, 3:00 p.m., Via zoom



AGENDA ITEM MINUTES

1. Opening/Roll Call:
Meeting called to order at 3:00 p.m. The meeting was held via Zoom

Members/Officers present:

Principal	Teachers	Other	Parents	Visitor
David Tapia	Jennifer Castañon Heather Garcia Nicole Provensal Mindy Martinez	Nora Ramirez, Specially Funded Clerk	Nastasia Santoyo Patricia Bosley Angela Frantz Stephanie Mojica Diana Diaz Blanca Echaui	Anne Styles, Vice-Principal

Members/Officers absent:

Principal	Teachers	Other	Parents	Visitor
	Mindy Martinez			

1.1 Welcome SSC Members-Introductions

Mrs. Ramirez welcomed our new SSC members; Jennifer Castañon, Kinder Teacher, Mindy Martinez, 5th Grade Teacher, Stephanie Mojica, Parent, Diana Diaz, Parent, Blanca Echaui, Parent, and herself, SFC Clerk. These members are starting a two year term this 2021-2022 school year. Mrs. Ramirez thanked the returning SSC members; Heather Garcia, 3rd Grade Teacher, Nicole Provensal, 4th Grade Teacher, Nastasia Santoyo, Parent, Patricia Bosley, Parent, and Angela Frantz, Parent. For these members this is their second year of a two year term. Mr. Tapia, principa, is assigned to serve as a permanent, voting member on the council.

1.2 Distribute SSC Workbook

The English and Spanish SSC Workbooks were shared on the screen for the council. Mrs. Ramirez offered to print a hard copy for those that were interested. She also reported that the workbooks can be found on the district's website, under State and Federal Programs, SSC for their review.

1.3 Train SSC Members using the BCSD presentation: SSC Elections, Purpose of SSC, Role of SSC Member, SPSA Overview

Mrs. Ramirez shared her screen and the council viewed the English and Spanish video that covered the SSC Elections, Purpose of SSC, Role of SSC Members, and SPSA overview.

Quorum: Yes No

2. Minutes- May 11, 2021

A copy of the May 11, 2021 minutes was distributed 72 hours prior to the meeting for initial review. The minutes from the May 11th meeting were reviewed and discussed. Ms. Provensal moved to approve the minutes. Mr. Tapia seconded the motion. Council voted. Motion carried.

3. Open Forum-

Mrs. Castañon asked for an update in regards to the planned training and purchase of instructional materials for our Intervention Specialist and Teacher Tutors.

Mr. Tapia reported that the school is moving forward with the professional development training and purchase of instructional materials as per our 21-22 school plan. He also added that due to the current pandemic situation there will be no after school or Saturday tutoring. In addition, Certificated support staff members are currently assisting with classroom coverage as needed.

4. Site Report

4.1. Annual School SSC Meeting Dates: SSC webpage

The 2021-2022 SSC meeting schedule was shared on the screen and was also provided to all members 72 hours prior to this meeting for their review. There were no questions nor changes.

4.2. Title I Program Status

4.2.1. SWP- Title I Schoolwide Program at least 40% Low-Income

Ms. Styles, Vice-Principal, explained that Title I Schoolwide status is when at least 40% of a school's

students are considered socially economically disadvantaged. Funds received can then be applied school wide to support all students. Nichols school currently operates under a Title I Schoolwide status.

4.3. ELAC -first meeting 9/7

Mrs. Ramirez reported that the first ELAC meeting had taken place on 9/7. During the meeting the committee had discussed the purpose of ELAC, received training, and elected members to office positions. There were no questions, input, feedback from ELAC to share with SSC at this time.

4.4. Approved 21-22 SPSA

The approved 21-22 SPSA was shared on the screen for the council. Mrs. Ramirez offered to print a hard copy for those that were interested. She also reported that the 21-22 SPSA will be available on the district's website, under State and Federal Programs, 21-22 SPSAs for their review.

5. Unfinished Business - No Unfinished Business

6. New Business

6.1. Election of SSC Officers: members of council nominate & elect: Chairperson, Vice-Chairperson, Secretary.

Ms. Santoyo nominated herself for the office of Chairperson. There were no further nominations. Mrs. Ramirez made the first motion. Ms. Mojica seconded the motion. Council voted. Motion carried.

Ms. Bosley nominated herself for the office of Vice Chair. There were no further nominations. Ms. Santoyo made the first motion. Mrs. Castañon seconded the motion. Council voted. Motion carried.

Mrs. Ramirez nominated herself for the office of Secretary. There were no further nominations. Ms. Santoyo made the first motion. Mrs. Castañon seconded the motion. Council voted. Motion carried.

6.2. School Family and Community Engagement Policy- joint review/development and distribution details

A copy of the 2021-2022 School Family and Community Engagement Policy with proposed revisions was distributed to all members 72 hours prior to the meeting for initial review. The School Family and Community Engagement Policy was shared on the screen for the council. Mrs. Ramirez informed the council that the policy would be shared with our parents and families by posting it on our school webpage, sharing it via Parent Square, and sending a copy home with all students attending in person instruction on or before October 31, 2021. Ms. Echauri moved to approve the updated School Family and Community Engagement Policy with the proposed revisions. Ms. Santoyo seconded the motion. Council voted. Motion carried.

6.3. Home-School Compact

A copy of the 2021-2022 Home-School Compact with proposed revisions was distributed to all members 72 hours prior to the meeting for initial review. The Home-School Compact was shared on the screen for the council. Mrs. Ramirez informed the council that the compact would be shared with our parents and families by posting it on our school webpage, sharing it via Parent Square, and sending a copy home with all students attending in person instruction on or before October 31, 2021. Ms. Mojica moved to approve the updated Home-School Compact with the proposed revisions. Ms. Santoyo seconded the motion. Council voted. Motion carried.

6.4. Review SSC Bylaws

A copy of the 2021-2022 SSC By-Laws was distributed 72 hours prior to the meeting for initial review. The by-laws were shared on the screen for the council.

Ms. Bosley inquired in regards to the current procedure to tally the ballots under Article II, Section B.

Mrs. Ramirez explained that due to the restricted public access to the school returning SSC parent members could not be invited to come into the school to tally the ballots. Based on this, this year the ballots were tallied by two school staff members. However, the proposal is for this procedure to remain in place until the restricted public access to the school ends.

Ms. Bosley requested for this language to be added to the 21-22 Bylaws. There were no further revisions or input.

Mrs. Castañon moved to approve the SSC Bylaws with revisions per discussion. Ms. Provensal seconded the motion. Council voted. Motion carried.

7. Reports

7.1. DAC- District Advisory Committee - No Report

7.2. DELAC - District English Language Advisory Committee.- No Report

7.3. DAAPAC - District African American Parent Advisory Council - No Report

7.4. RAC - Migrant Regional Advisory Committee - No Report

7.5. FACE - Family and Community Engagement - No Report

7.6. SPAC - Superintendent Parent Advisory Committee - No Report
7.7. TAC- Teacher Advisory Committee - No Report

8. Announcements

- 8.1. Next SSC Meeting 10/5 at 3:00 p.m. via Zoom
- 8.2. Next RAC Meeting 9/14 at 5:30 p.m. via Zoom
- 8.3. Parent Cafe 9/15 at 9:00 a.m. via Zoom
- 8.4. Next AAPAC Meeting 9/16 at 9:00 a.m. via Zoom
- 8.5. Parent University 9/18 at 10:00 a.m. via Zoom
- 8.6. Now We're Cooking 9/22 at 5:00 p.m., College Heights
- 8.7. Nex Board Meeting 9/28 at 6:00 p.m. via Zoom
- 8.8. Next ELAC Meeting 10/5 at 9:00 a.m. via Zoom
- 8.9. Next DAC Meeting 10/5 at 11:30 a.m. via Zoom
- 8.10. Next DELAC Meeting 10/13 at 9:00 a.m. via Zoom
- 8.11. Next DAAPAC Meeting 10/19 at 11:00 a.m. via Zoom

9. Adjournment

Meeting adjourned at 4:10 p.m. Motion made by Ms. Bosley and seconded by Diaz. Motion Carried.

Respectfully submitted,

SSC Secretary

Principal