



Jefferson School AAPAC Meeting Minutes

October 6, 2022 at 9:00 a.m.

AAPAC AGENDA ITEM MINUTES

1. Opening/Roll Call : Meeting called to order at 8:59 a.m.

Members present:

Principal	Teachers	Other	Parents
Ana Rivera	N/A	Daniela Baltazar, APL	Georgina Trejo, AAPAC Parent
		Nora Ramirez, SFC	Ronnisha Norris, AAPAC Parent

Members absent:

Principal	Teachers	Other	Parents
	N/A		Brenda Bolden

Visitors Present

None

Quorum: __X__Yes ___No

2. Reports

2.1 DAAPAC Report

No report at this time. The first meeting is taking place on October 18, 2022.

2.2 SSC Report

Ms. Baltazar reported that SSC had met on September 27th. The following items were reviewed, discusses, and approved as needed during the meeting; SSC training that included how SSC members are elected, the purpose of SSC, the role of a SSC member, brief overview of the SPSA, minutes from last SSC meeting, annual SSC Meeting Dates, Title 1 Status, Election of Officers, SSC Bylaws, October Addendum, School Family Community Engagement Policy and Home-School Compact.

2.3 AAPAC Meeting Dates

The 22-23 AAPAC meeting schedule was reviewed by the council.

3. New Business

3.1 Purpose of AAPAC -

A copy of the Purpose of AAPAC Handout was provided to all members 72 hours prior to the meeting for initial review. The handout was projected on the screen for the council and a hard copy was placed in their binder. The council reviewed and discussed the purpose of AAPAC.

3.2 Establish Membership

Ms. Baltazar reported that this was Ms. Trejo's 2nd year of membership as she was elected during the 21-22 school year. The rest of the members were starting a two year membership, they were elected during the 22-23 school year. The membership information was projected on the screen for review.

Ms. Ramirez reported that a hard copy of the parent nomination form was sent home to parents of African American students. Then a hard copy of the parent ballot form was sent home to parents of African American students. Election results were published in parent square and the school newsletter.

3.3 Training - Parliamentary Procedures/Officer Responsibilities

A copy of the Parliamentary Procedures and Office Responsibilities was distributed 72 hours prior to the meeting for initial review. At the meeting the members reviewed and discussed the Parliamentary Procedures and Officer Responsibilities.

3.4 Election of Officers: Chairperson, Secretary, and DAAPAC Representative & Alt.

Ms. Norris nominated herself for the office of Chairperson. There were no further nominations. Ms. Baltazar made the first motion. Ms. Rivera seconded the motion. Verbal vote taken, all in favor. Motion carried and Ms. Norris was elected Chairperson.

Ms. Rivera nominated Ms. Trejo for the office of Vice-Chairperson. There were no further nominations. Ms. Trejo accepted the nomination. Ms. Rivera made the first motion. Mrs. Ramirez seconded the motion. Verbal vote taken, all in favor. Motion carried and Ms. Trejo was elected Vice-Chairperson.

Mrs. Ramirez nominated herself for the office of Secretary. There were no further nominations. Ms. Baltazar made the first motion. Ms. Trejo seconded the motion. Verbal vote taken, all in favor. Motion carried and Mrs. Ramirez was elected secretary.

Ms. Norris nominated herself for the office of DAAPAC Representative. There were no further nominations. Ms. Rivera made the first motion. Ms. Trejo seconded the motion. Verbal vote taken, all in favor. Motion carried and Ms. Norris was elected DAAPAC Representative.

Ms. Rivera nominated Ms. Trejo for the office of DAAPAC Alternate. There were no further nominations. Ms. Trejo accepted the nomination. Ms. Rivera made the first motion. Ms. Baltazar seconded the motion. Verbal vote taken, all in favor. Motion carried and Ms. Trejo was elected DAAPAC Alternate.

3.5 Review ELAC Bylaws

A copy of the 2022-2023 AAPAC By-Laws was distributed 72 hours prior to the meeting for initial review. At the meeting the members reviewed and discussed the updated Bylaws. Ms. Trejo made the first motion to approve the AAPAC Bylaws. Ms. Norris seconded the motion. Verbal vote taken, all in favor. Motion carried and the bylaws were approved as presented.

3.6 Home-School Compact

A copy of the 2022-2023 Home-School Compact with proposed revisions was distributed to all members 72 hours prior to the meeting for initial review. At the meeting the members further reviewed and discussed the compact and proposed revisions. Ms. Baltazar informed the members that the compact would be shared with our parents and families by posting it on our school webpage, sharing it via Parent Square, sending a copy home with students on or before October 31, 2022. In addition, teachers would also be distributing and discussing the Compact with parents that attend the Parent Teacher Conferences in October. Ms. Trejo made the first motion to approve the updated Home-School Compact with proposed revisions per discussion. Ms. Norris seconded the motion. Verbal vote taken, all in favor. Motion carried and the compact was approved as presented. .

3.7 School Family and Community Engagement Policy

A copy of the 2022-2023 School Family and Community Engagement Policy with proposed revisions was distributed to all members 72 hours prior to the meeting for initial review. At the meeting the members further reviewed and discussed the policy and proposed revisions. Ms. Baltazar informed the members that the policy would be shared with our parents and families by posting it on our school webpage, sharing it via Parent Square, sending a copy home with students on or before October 31, 2022. In addition, teachers would also be distributing and discussing the policy with parents that attend the Parent Teacher Conferences in October. Ms. Norris made the first motion to approve the updated School Family and Community Engagement Policy with proposed revisions per discussion. Ms. Trejo seconded the motion. Verbal vote taken, all in favor. Motion carried and the policy was approved as presented.

3.8 Attendance and Truancy

Ms. Rivera projected on the screen a presentation containing the Average Daily Attendance Year to Date by primary ethnicity and Chronic Absenteeism %s. Also the STAR ELA and Math Results. The members reviewed and discussed the Data presented.

3.9 Plan for Attendance Monitoring

Ms. Rivera projected on the screen a presentation containing the Plan for Attendance and Academic Monitoring. The members reviewed and discussed the plan.

4. Approval of Minutes from April 6, 2022

A copy of the April 6, 2022 minutes was distributed 72 hours prior to the meeting for initial review. The minutes from the April 6, 2022 meeting were read and approved. Ms. Norris moved to approve the minutes. Ms. Trejo seconded the motion. Verbal Vote taken, all in favor. Motion carried and the minutes were approved as presented.

5. Upcoming Events/Announcements

- 5.1 DAAPAC Meeting- October 18, 2022, 11:00 a.m., District
- 5.2 AAPAC Meeting- December 8,, 2022, 9:00 a.m., Parent Center
- 5.3 SSC Meeting- October 18, 2022, 8:00 a.m., Parent Center

6. Public Comment

There was no public comment

7. Adjournment

Meeting adjourned at 9:51 a.m. Motion made by Ms. Trejo and seconded by Ms. norris. Verbal vote taken, all in favor. Motion Carried.

Respectfully submitted,

AAPAC Secretary

AAPAC Chairperson