



ELAC AGENDA ITEM MINUTES

1. Opening/Roll Call : Meeting called to order at 9:07 a.m.

Members present:

Principal	Teachers	Other	Parents
Ana Rivera	N/A	Christina Sotelo, APS	Maria Solis, EL Parent
		Nora Ramirez, SFC	

Members absent:

Principal	Teachers	Other	Parents
	N/A		Gilda Navarro, EL Parent
			Adriana Palafox, EL Parent

Visitors Present

Jose Cruz, Guest	
------------------	--

Quorum: ___X___Yes ___No

2. Approval of Minutes from December 4, 2023
 A copy of the December 4, 2023 minutes was distributed 72 hours prior to the meeting for initial review. The minutes from the December 4, 2023 meeting were read and approved. Mrs. Ramirez moved to approve the minutes. Mrs. Sotelo seconded the motion. Verbal vote taken, all in favor. Motion carried.

3. Reports

3.1 DELAC Report
 The members reviewed and discussed the February meeting synopsis.

3.2 SSC Report
 Ms. Rivera reported that during the 2/6 SSC meeting the council had reviewed, discussed and approved the revisions to the Jefferson School Safety Plan. The next SSC meeting was taking place on Tuesday, March 19, 2024 at 8:00 am in the Parent Center.

3.3 FACE Report
 Mrs. Ramirez reported on the upcoming March parent sessions.

3.4 [Needs Assessment for ELAC Input form](#)- Review results of the ELAC Needs Assessment Input Form
 Mrs. Ramirez reported that a total of 204 Needs Assessment Input Forms were sent home on 2/13/24 and also shared via ParentSquare with our English Learning Families. The forms were due back by 3/8/24. Two ParentSquare reminders were sent out, 2/26 and 3/5. By March 8 a total of 43 responses were received.

Ms. Rivera projected on the screen the Needs Assessment Input Form and results. The members reviewed and discussed the results of the ELAC Needs Assessment Input Form.

4. Unfinished Business-none

<p>5. New Business 5.1 23-24 SPSA Annual Review & Comprehensive Needs Assessment The members reviewed and discussed the 2023-2024 SPSA Annual Review & Comprehensive Needs Assessment as it was shared on the screen. Ms. Rivera reported on the 2023-2024 Comprehensive Needs Assessment, Goals, Actions, and Analysis for each SPSA goal; English Language Arts, Language Supports, Mathematics, Social Emotional Learning, Family and Community Engagement, and Professional Development. No additional input was provided at this time. Mrs. Sotelo moved to approve the 2023-2024 SPSA Annual Review & Comprehensive Needs Assessment as written. Ms. Solis seconded the motion. Verbal vote taken, all in favor. Motion carried.</p>
<p>6. Upcoming Events/Announcements were shared with council members 72 hours prior to meeting for Initial review. Announcements were read aloud to the members by Mrs. Ramirez. 6.1 DELAC Meeting- April 10, 2024, 9:00-11:00 a.m., Via Zoom 6.2 ELAC Meeting- April 22, 2024, 9:00 a.m., Parent Center 6.3 SSC Meeting- March 19, 2024, 8:00 a.m., Parent Center 6.4 Spring Break- March 25 - April 1, 2024- NO SCHOOL</p>
<p>7. Public Comment There was no public comment</p>
<p>8. Adjournment Meeting adjourned at 9:50 a.m. Motion made by Ms. Rivera and seconded by Mrs. Sotelo. Verbal vote taken, all in favor. Motion Carried.</p>

Respectfully submitted,

ELAC Secretary

Principal