



English Learner Advisory Committee (ELAC)

Jefferson Elementary

AGENDA

10/6/2021 (First Meeting)

Agenda Items

Person Responsible

1.0 Welcome/Opening

Ana Rivera, Principal

2.0 Reports

2.1 DELAC Report

Maria Solis, DELAC Representative

2.2 SSC Report

Daniela Baltazar, SSC Representative

3.0 New Business

3.1 Purpose of ELAC - explanation and review of Legal Requirements (box below)

Daniela Baltazar, APL

3.2 Form Membership - only EL parents may vote to elect members (refer to sign-in sheet)

Allyson Hollis, SFC

3.3 Training- [Parliamentary Procedures](#) and [Officer Responsibilities](#)

Allyson Hollis, SFC

3.4 Election of Officers -Chair, Vice, Secretary, DELAC Representative & Alt.

Allyson Hollis, SFC

3.5 Single School Plan - What are the goals & objectives for EL's (i.e. AMAOs)

Daniela Baltazar, APL

3.6 [ELAC Bylaws](#) - Review and Approve

Allyson Hollis, SFC

3.7 Review [School Compact](#) and [Parent Involvement Policy](#)

Allyson Hollis, SFC

4.0 [Approval of Minutes from 4/13/2021](#)

(last meeting from last school year)

Allyson Hollis, SFC

5.0 Upcoming Events/Announcements

Ana Rivera, Principal

5.1 Next ELAC Meeting 11/3/21 @ 8:30am

5.2 [ELAC Meeting Dates](#)

6.0 Public Comment

Allyson Hollis, SFC

7.0 Adjournment

Allyson Hollis, SFC

| Date Covered | Legal Requirement to be covered at this meeting |
|--------------|--|
| 10/6/21 | Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5) |
| 10/6/21 | Parents of English learners constitute at least the same percentage of the committee as their children represent of the student body. (EC 62002.5, 52176[b]) |
| 10/6/21 | The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001[a]) |
| | The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5) |
| | The ELAC has assisted in the development of the school's: A) <i>Needs Assessment</i> , |

| | |
|---------|---|
| | and B) <i>Efforts to make parents aware of the importance of regular school attendance.</i> (EC 62002.5, 52176[c]) |
| 10/6/21 | The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d]) |
| 10/6/21 | The ELAC has the opportunity to elect at least one member to the DELAC or has participated in a proportionate regional representation scheme when there are 31 or more English learner parent advisory committees in the district. (5 CCR 11308[b]) |