

BAKERSFIELD CITY SCHOOL DISTRICT

JEFFERSON ELEMENTARY

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Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

- Jefferson School has developed a written Title I parental involvement policy in accordance with Board Policy 400.36 and with input from Title I parents. The parents were involved in the development of the Parent Involvement Policy through School Site Council meetings, ELAC meetings, and AAPAC meetings. The policy is distributed to all parents, including Title I parents, through the School Site Council meetings, ELAC meeting, AAPAC meetings, Parent/Teacher Conferences, and Parent Involvement Sessions. Additional copies of the policy are available upon request. The policy is reviewed annually, amended as needed, and voted upon by the School Site Council. Jefferson School's policy describes the means to carry out the following Title I parental involvement requirements [Title I Parental Involvement, 20 U.S.C. 6318 (b) (1).]

To involve parents in the Title I, Part A programs, the following practices have been established:

- Parents are informed about its school's participation in the Title I program, what the requirements are, and their right to be involved at Jefferson's annual Title I meeting during Back to School Night. In addition, the Principal will hold various parent meetings and will discuss the Title I program and their rights (School Site Council, ELAC, AAPAC). These meetings are held in both English and Spanish to accommodate all parents/guardians.

Jefferson Elementary convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:

- Jefferson School shares Title I information during Back to School Night via Zoom.

Jefferson Elementary offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

- School Site Council meetings on September 28, October 12, November 16, December 14, January 25, February 15, March 29, April 26, and May 10, monthly Parent Involvement Meetings, English Learners Advisory Committee meetings on October 6, November 3, January 12, and March 16, and African American Parent Advisory Council meetings on October 7, December 8, February 9, April 6.

Jefferson Elementary involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

- Jefferson parents/guardians are invited and encouraged to join and attend a number of meetings to ensure that the changing needs of parents are addressed in the Parent Involvement Policy. Parents are invited to attend School Site Council, the English Learner Advisory Committee, and the District African American Parent Advisory Council to discuss the Title I program and improvements. All parents receive a seventy-two hour notice prior to the meetings.
- Distribution school wide to parents of an annual Parent Needs Survey during the beginning of the school year allows parents input to be recorded, and to ensure that the changing needs of the parents are addressed in the Parent Involvement Policy.
- Jefferson parents are invited to attend meetings to review and revise the Parent Involvement Policy on a yearly basis.

Jefferson Elementary provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116[c](4)[A]). How does the school provide the information?

- During open session at Back to School Night parents will be provided with information regarding Title I programs. Also, will be shared via Zoom.
- During SSC meetings, ELAC meetings, and AAPAC meetings information will be distributed.
- During open session at Parent Sessions and Parent /Teacher Conferences the Calendar of Important Events for the year will be distributed/or provided to all parents.
- Jefferson School Website will be continuously updated to provide parents with information regarding Title I programs.
- Monthly newsletters will be used to provide information to parents and encourage them to stay involved.
- Flyers will be sent home with students or mailed home.

Jefferson Elementary provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]). How does the school provide the information?

- Via Zoom, Jefferson School's principal and teachers presented school expectations to parents.
- Parent/Teacher conferences-achievement and proficiency levels will be shared at all parent/teacher conferences and upon request (annually in October, home visits, phone calls and emails).
- Jefferson School has an open door policy for parents to speak to administrator, support staff, and teachers to discuss assessments, student placement, or the need for further explanation regarding programs at school.

If requested by parents of Title I, Part A students, Jefferson Elementary provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]). How does the school provide the opportunities?

- Jefferson School has an open door policy; all parents are able to meet with the Principal, Teacher, School & Community Activities Assistant, Academic Coach, or the Academic Program Leader (APL).
- Our parent meetings (SSC, ELAC, AAPAC, Parent/Teacher Conferences, Parent Involvement, and Parent Café) will be held to provide our Title I parents with an avenue to discuss their student's education and provide the school feedback to monitor our Title I programs.

Jefferson Elementary engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community

to improve student academic achievement. To help reach these goals, Jefferson Elementary has established the following practices:

Jefferson Elementary provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

- Jefferson School offers Parent Education Sessions as requested by parents on a variety of academic, social, nutrition, and behavioral topics to be held on site to support parents in helping students achieve academically.
- Jefferson School provides information via newsletter, posted information in school office, flyers sent home, school website, via Facebook, and Parent Square.
- Ongoing communication between parents and their child's teacher by phone, email, letters, and quarterly progress report cards.
- Parent-Teacher Conferences held annually, as well as Parent/Teacher conferences upon parent or teacher request.
- Jefferson's School & Community Activities Assistant at the beginning of the year provides a Parent Needs Assessment to all parents to provide feedback to better serve the needs of our parents.
- Workshops are offered throughout the year to explain California Content Standards, Benchmark assessments, and progress monitoring.
- Jefferson holds Student Intervention meetings with parents, teachers, students, psychologist and academic coach (Special Education TSS meetings and Student Individual Education Plan meetings) as needed to discuss student achievement.
- Parent Center on campus provides parents with skills and resources to assist and support academic achievement.

Jefferson Elementary provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

- Jefferson School will provide parents with academic tips to help their students in the classroom through monthly newsletters, school website, and parent conferences.
- Offer Parent Education sessions to aid parents in helping their students with their education. During sessions parents are engaged in work study sessions which may include guest speakers, group discussions and simulations.
- Parent Center staff will encourage parents to attend Parent University and get involved through parent leadership opportunities.

With the assistance of Title I, Part A parents, Jefferson Elementary educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

- Jefferson's School & Community Activities Assistant FACE Liaison will attend district trainings to enhance all aspects of parent participation. During our monthly Parent Education training sessions, parents will provide feedback to teachers.
- Jefferson will hold Parent Involvement workshops for staff at least twice a year to provide staff with assistance and training to increase parent involvement.
- Parents are invited to work in the classroom and are trained to work in the workroom and in other capacities as needed. Teachers meet with the parents and prepare materials to be used.

Jefferson Elementary coordinates and integrates the Title I, Part A parent and family engagement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

- Parents are welcomed to attend Monthly Parent Education Classes and Saturday Parent opportunities.
- Jefferson invites community members to present at parent education sessions on topics such as cyber bullying and internet safety.
- Jefferson utilizes the Family and Community Engagement Department at the Bakersfield city School District.
- In addition, parents and students are invited to participate in school activities such as Kern County Fair Incentive Program, After School Program, Annual Enchilada Dinner, Father/Daughter Dance, Muffins with Mom, Red Ribbon Walk, Parent University, Parent Café, and Family Education Nights.
- Computers are accessible for parents as needed to assist students.

Jefferson Elementary distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

- Jefferson School communicates all parent information to our parents in English and Spanish to assist our parents in educating their students (newsletters, teacher letters, and flyers). All communication includes a contact number for parents to call should they need further clarification.
- Jefferson School provides translators for our non-English speaking parents at all meetings and other activities.
- Jefferson school provides information to our parents in a parent friendly language.

- Messenger is used to send out telephone messages school wide in English and Spanish for information relevant to school events.

Jefferson Elementary provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

- Based on the Parent Needs Survey Jefferson’s staff will use all available resources to provide support and enhance school activities.
- Jefferson School encourages parents to volunteer and assist with academic activities such as Family Math Night, assisting in classroom with group sessions, and Monthly Academic Parent Sessions.
- Jefferson School encourages parents to volunteer and assist with school social activities such as award assemblies, Annual Enchilada Dinner, Father Daughter Dance and Muffins with Mom.

Jefferson Elementary provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

Please attach the School-Parent Compact to this document.

This policy was adopted by Jefferson Elementary on October 12, 2021 and will be in effect for the period of October 13, 2021 - June 3, 2022.

Jefferson Elementary will distribute the policy and school compact to all parents of students participating in the Title I, Part A program during Parent/Teacher Conference Week on, or before: October 25, 2021. Parent-teacher conferences in elementary schools, at least annually, during which the Compact shall be discussed as it relates to the individual child’s achievement (ESSA Section 1116 [d][2][A]).

Ana Rivera

Signature of Authorized Official

October 12, 2021

Date

BCSD Nondiscrimination Statement
The Bakersfield City School District (BCSD) is committed to equal opportunity for all individuals in education and in employment. BCSD prohibits discrimination, harassment, intimidation, and bullying in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ethnicity or race, which is inclusive of traits historically associated with race, including but not limited to, hair texture and protective hairstyles, such as braids, locks, and twists, color, ancestry, nationality, national origin, immigration status, ethnic group identifications, religion, pregnancy, marital status, parental status, physical disability, mental disability, sex (including sexual harassment), sexual orientation, gender, gender identity, gender expression, medical information, genetic information, homelessness, foster status, military veteran status, political affiliation or any other basis prohibited by California state and federal nondiscrimination laws consistent with Education Code 200, 220 and 234.1, Penal Code 422.55, Government Code 11135, and Title IX. Not all bases of discrimination will apply to both education services and employment. If you believe you, or your student, have been subjected to discrimination, harassment, intimidation, or bullying you should contact your school site principal and/or the District’s Chief Compliance and Title IX Officer, Erin Johnston, by phone at (661) 631-4663, by email at johnstone@bcسد.com, or in person at 1300 Baker Street, Bakersfield, CA 93305. Copies of BCSD’s Uniform Complaint policy, Sexual Harassment policy, and Nondiscrimination policies are available upon request.