



English Learner Advisory Committee (ELAC)

Roosevelt

AGENDA

9/14/2021 (First Meeting) 3-4:00 pm via zoom

Agenda Items	Person Responsible
1.0 Welcome/Opening	<i>Chairperson</i>
2.0 Reports	
2.1 DELAC Report	<i>DELAC Representative</i>
2.2 SSC Report	<i>SSC Representative</i>
3.0 New Business	
3.1 Purpose of ELAC - explanation and review of Legal Requirements (box below)	<i>Principal/Designee</i>
3.2 Form Membership - only EL parents may vote to elect members (refer to sign-in sheet)	<i>Principal/Designee</i>
3.3 Training- Parliamentary Procedures and Officer Responsibilities	<i>Principal/Designee</i>
3.4 Election of Officers -Chair, Vice, Secretary, DELAC Representative & Alt.	<i>Principal/Designee</i>
3.5 Single School Plan - What are the goals & objectives for EL's	<i>Principal/Designee</i>
4.0 Approval of Minutes from 5/25/2021 English & Spanish	<i>Principal/Designee</i>
5.0 Upcoming Events/Announcements	<i>Principal/Designee</i>
6.0 Public Comment	<i>Group</i>
7.0 Adjournment	<i>Chairperson</i>

Date Covered	Legal Requirement to be covered at this meeting
9/14/21	Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5)
9/14/21	Parents of English learners constitute at least the same percentage of the committee as their children represent of the student body. (EC 62002.5, 52176[b])
9/14/21	The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001[a])
	The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5)
	The ELAC has assisted in the development of the school's: A) <i>Needs Assessment</i> , and B) <i>Efforts to make parents aware of the importance of regular school attendance</i> . (EC 62002.5, 52176[c])
9/14/21	The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d])
9/14/21	The ELAC has the opportunity to elect at least one member to the DELAC or has participated in a proportionate regional representation scheme when there are 31 or more English learner parent advisory committees in the district. (5 CCR 11308[b])