

**Jefferson School**  
**School Site Council Meeting Minutes**  
**February 15, 2022 @ 2:45pm via Zoom**

**1.0 Opening/Roll Call:**

Miss Montes called the meeting to order at 2:50 pm. The meeting was held via Zoom. Roll call was taken by Miss Montes.

**Members/Officers present:** Ana Rivera (Principal), Daniela Baltazar (APL), Maria Frickel (Chairperson/Teacher), Tara Ricker (Vice-Chairperson/Teacher), Brenda Lopez (Teacher), Alexis Montes (SFC), Mirian Vielma Cortes (Parent)

**Members/Officers absent:** Maria Rios (Parent), Diana Fernandez (DAC Rep./Parent), Juana Rojas Villegas (Parent), Maria Solis (Secretary/Parent)

**Visitors:** Jennifer Howard (Academic Coach), Christine Campas (FACE)

Quorum Established: Yes X No \_\_\_\_\_

**2.0 Minutes**

The minutes from the [January 6, 2022](#) meeting were read and approved. Ms. Mirian Vielma Cortes (Parent) made the first motion to approve the minutes. Mrs. Daniela Baltazar (Other Staff Member) seconded the motion. Verbal vote taken, all in favor. Motion carried. Minutes from the January 6, 2022 meeting approved.

- 3.0 Open Forum** (Items must pertain to the School Site council. Structure to be determined by council at the beginning of school year and noted in the Bylaws-Article V, Section F). Mrs. Baltazar explained to the council how parents can share a public comment with the SSC. They can send in their comments by email or phone call to be read and reviewed by the SSC. No public comments were received at this time.

**4.0 Site Report**

**4.1 Comprehensive School Safety Plan**

Mrs. Howard shared with the council the revisions for the School Safety Plan for this year. She talked about the roles of staff members on campus changing from what they were before during a state of an emergency. She also shared with parents and members that behavior expectations have been implemented for students during a state of an emergency. Emergency backpacks have also been confirmed to have everything they need. She informed the council that Jefferson will also have an upcoming Evacuation and Shelter drill in March. All other items in the plan remained the same as last year.

**5.0 Unfinished Business- None**

**6.0 New Business**

**6.1 Public Hearing pertaining to Jefferson School Safety Plan  
(A public hearing will be held at this time to receive public comment regarding draft Comprehensive School Safety Plan)**

Miss Montes opened the floor for public comments to be made regarding the School Safety Plan at this time. She asked if any guests or parents had any questions or concerns regarding the School Safety Plan. No questions were asked, or comments were made at this time. Miss Montes closed the floor to public comments regarding the School Safety Plan.

### **6.1 Comprehensive School Safety Plan Update and Review**

Miss Montes opened the floor for questions or comments to be made by the SSC members regarding the School Safety Plan. No questions or comments were made at this time. Ms. Ana Rivera (Principal) made the first motion to approve the School Safety Plan as written with the updated revisions. Ms. Ricker (Vice-Chairperson/Teacher) seconded the motion. Verbal vote taken, all in favor. Motion carried.

## **7.0 Reports**

### **7.1 DAC**

- X No Report - Miss Montes shared the synopsis from the last meeting on January 11, 2022 via Zoom.
- Attended DAC & Reported...
- Did not attend DAC & Reported...

### **7.2 DELAC**

- X No Report - Most recent information shared at previous SSC meeting. No new meetings since the last SSC meeting.
- Attended DAAPAC & Reported...
- Did not attend DELAC & Reported...

### **7.3 DAAPAC**

- X No Report - Miss Montes shared the synopsis from the last meeting on January 18, 2022 via Zoom.
- Attended DAAPAC & Reported...
- Did not attend DAAPAC & Reported...

**7.4 Family and Community Engagement (FACE)** - Mrs. Campas shared the February FACE calendar, along with important Parent Session dates such as Parent Cafe on the 25th, Parent University on the 26th and Black History Month Celebration on the 22nd where Parents and students can Zoom in to listen to Jefferson's Principal Ms. Rivera while she reads, 'Summer Jackson: Growing Up'.

## **8.0 Announcements**

8.1 Next SSC Meeting, Thursday, March 17, 2022 @ 2:45pm via Zoom

## **9.0 Adjournment**

Mrs. Mirian Vilema Cortes (Parent Member) made a motion to adjourn the meeting. Ms. Ana Rivera (Principal) seconded motion. Verbal vote taken, all in favor. Motion carried. Meeting adjourned at 3:14 pm.

Respectfully submitted,

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SSC Chairperson, Maria Frickel

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Principal, Ana Rivera