



Downtown School
School Site Council Meeting Minutes
Thursday, January 14, 2021
2:15 PM / Via Zoom

AGENDA ITEMS

1.0 Opening/Roll Call:

The meeting was held over the Zoom virtual meeting platform. Chairperson, Laura Avila, called the meeting to order at 2:17 PM. Verbal roll call taken.

Members/Officers present:

Noreen Barthelmes (Principal)
Karen Nguyen (Teacher, Yr. 1)
Cherie Payne (Teacher, Yr. 1)
Heather Tablit (Teacher, Yr. 1)
Beverly Langella (Staff, Yr. 1; second term)
Laura Avila (Parent, Yr. 1; second term)
Juan Avila (Parent, Yr. 2)
Vanessa Barrientos (Parent, Yr. 1)

Members/Officers absent:

Coby Vance (Parent, Yr. 1)
Ian Journey (Parent, Yr. 1)

Visitors:

Susan Klassen (FACE Liaison)
Kara Rand (Academic Coach)
Amanda Mestas (Specially Funded Clerk)

Quorum Established: Yes

2.0 Minutes: Review of minutes from 10/29/2020 Meeting. Mrs. Avila asked for comments or corrections to be made. None given. Beverly Langella motioned to accept the minutes; Juan Avila seconded. Visual confirmation and verbal confirmation given. Motion passed.

3.0 Open Forum: None

4.0 Site Report:

4.1 Title I Targeted Assistance

Noreen Barthelmes shared the screen of a Title I Targeted Assistance (TAS) slideshow to explain what qualifies a school as being Title 1 eligible. Schools are eligible for Title I when they have 35% or above Free/Reduced Lunches; the first year in the federal program is always as a TAS, Targeted Assistance School. She explained how Title I benefits and aids students needing assistance and includes measures to increase parent involvement. A thorough explanation of the eligibility of students and allowable services was shared and council members asked questions about the program.

Mrs. Avila asked how the district calculated our student numbers despite all students being eligible for free lunch and no longer filling out the free and reduced lunch form anymore? Also, how does it account for Downtown Elementary since it is a small school?

Mrs. Barthelmes explained how the Community Based Survey replaces the former lunch applications and assists the district in calculating who is Title I eligible. Students who are

socioeconomically disadvantaged, in foster care, homeless, migrant and/or English Language Learners count toward the percentage of overall student enrollment in calculating Title I. Downtown School does not have many students fitting that criteria, however, small numbers in a small school can take up a large percentage.

Mrs. Avila inquired whether Downtown will now have access to additional Title I programs that were previously excluded?

Mrs. Barthelmes said that beginning in July, Downtown will have access to MyOn, Brainpop, Achieve 3000, SmartyAnts, We Video, staff training and programs that they had been unable to participate in previously..

Karen Nguyen asked if the Targeted Assistance Program (TAS) would be for the 2021-2022 school year? Then she asked what would happen to Downtown if our percentages drop below 35% eligibility?

Mrs. Barthelmes confirmed the TAS program will start next school year and that it is possible for a school's percentages to change and lose Title I eligibility, but that is unlikely given the effects of the pandemic and the implementation of the board policy changes to '21-'22 enrollment at Downtown School. Additionally, Beverly Langella and Laura Avila commented on the new area enrollment change for Downtown which could have possible effects on our Title I eligibility.

Mr. Avila asked how many students did it take to make the difference between meeting Title I eligibility and not meeting it?

Mrs. Barthelmes reported that in Oct. 2019, 106 out of 313 students, or 33.8% met Title I eligibility. In Oct. 2020, 126 out of 311 students, or 40.5% met Title I eligibility. It only took about 20 students to make the difference.

Mrs. Barthelmes commented that this SSC would have the double responsibility of not only reviewing last year's progress on the School Plan (SPSA) and creating the current year's SPSA, which was done this fall, but reviewing the current year's SPSA and giving input on writing the SPSA for next school year. This was all due to Covid-19 and early school closures last year.

4.2 Progress on SPSA 20.21 Goals - recent STAR results

Downtown School Progress Monitoring Report.

Noreen Barthelmes shared the screen of a prepared slideshow. Academic Coach, Kara Rand explained how Downtown School is performing in relation to the SPSA goals as reported on the recent STAR assessments in Reading and Math and the Distance Learning Goal I. Mrs. Rand and Mrs. Barthelmes explained the Student Growth Percentile (SGP) scale used to gauge progress towards the goals. While several grade levels showed promising growth, several others appeared stagnant, or declining. The council engaged in a lengthy discussion about different results depending upon grade level; several of the staff noted that fall scores may be inflated due to well meaning parents who may have given assistance to their children during testing and Mrs. Barthelmes reported that this was a trend seen across the district. Mrs. Nguyen reminded the council with a dog story analogy that results that did not truly reflect what students could do independently hampered a teacher's ability to plan the most effective instruction for them. Mrs. Payne reported that many students are tired of school closures and may be depressed about it, resulting in less student output and lessened motivation. Mrs. Rand and Mrs. Barthelmes agreed that there are SEL issues reflected in student performances. Mrs. Tablit, Mrs. Payne, and Mrs. Nguyen discussed patterns they noticed with their students.

Mrs. Rand asked the stakeholders for feedback to plan for the 21-22 school year. Mrs. Nguyen suggested getting a primary math in-service for K-3 grades to give additional help on hands-on lesson activities. Teachers present like the idea of ordering more hands-on activities and manipulatives for home use. Mrs. Tablit commented that separate personal pouches of manipulatives will be good for the students who return to in-person learning once restrictions pull back. Several parents and staff of the council seemed concerned about preparing for the SEL (Social Emotional) issues that students are having now and will likely bring back to campus with

them, upon return. Would students know how to be socially appropriate such as talking face to face and with in-person interactions? Parents also want to know how the school/district are planning for meeting the challenges of Learning Loss endured over the year/year and a half of school closures, when they do finally return. In addition, a council member asked what plans would be in place to help students deal with grief due to loss of loved ones and what impact this would have on testing and results. Finally, an idea was suggested for a parent ed session on how to use math manipulatives for CCSS (Common Core State Standards) and how to understand and how to support their student(s) in learning the CCSS.

5.0 Unfinished Business:

5.1 None

6.0 New Business:

6.1 21-22 Staffing Form and 21-22 Proposed Budgets & Allocation

Mrs. Barthelmes shared the '21-'22 Allocation and Proposed Budget form and explained how the budget is proposed to be allocated in all the different areas. She explained the new allocations to include the same LCFF budget at (approximately) \$114,000, (approximately) \$52,000 in Title I funds, and \$844 in Title I Parent Involvement. Mrs. Barthelmes explained how the staff that is paid, or partially paid, out of the site budget is funded out of LCFF and Title I. She explained how she researched adding 1 hour a day to the Specially Funded Clerk position would add approximately \$22,000 additional costs, so that was not proposed, after all. The proposed staffing is the current status quo and all the benefits of these positions were reviewed; the council seemed to be in agreement. All the extra time, supplies and materials amounts were shared and feedback was elicited from the council on the budget proposals. There were no additions or deletions suggested.

Noreen Barthelmes made a motion to accept the '21-'22 staffing proposal. Heather Tablit seconded. Laura Avila performed a roll call verbal vote. All in favor. Motion carried.

Noreen Barthelmes motioned to accept '21-'22 proposed budget. Cherie Payne seconded. Laura Avila performed roll call verbal vote. All in favor. Motion carried. (Karen Nguyen left the SSC meeting at 3:26 PM. Quorum still met.)

See end of minutes for signed and approved Staffing Form

7.0 Reports

7.1 01/5/21 DAC Meeting Minutes & Synopsis-Ian Journey absent from SSC meeting. Discussion skipped.

8.0 Announcement -

8.1 FACE - Parent University, LCAP feedback

Susie Klassen invited the council to attend the Parent University LCAP feedback zoom meeting on Saturday, January 16, 10:00 AM - 11:30 AM. Input and feedback given at this meeting will help inform BCSD's LCAP the next three years.

Mrs. Rand, Mrs. Chavez, and Mrs. Klassen will also be hosting a virtual outdoor scavenger hunt for students and families to participate in throughout January, found in Mrs. Barthelmes' google classroom.

Mrs. Klassen reminded SSC members to check the FACE section of Downtown's school

website for additional activities and hotlinks.

8.2 Next SSC Meeting on Thursday, February 11, 2021 (2:15 - 3:15 PM) via Zoom
 Mrs. Avila asked how Downtown is handling pictures for yearbooks this year? Mrs. Rand said that parents may send in photos of their children from this school year to the office.

9.0 Adjournment -

Mrs. Avila motioned to adjourn the meeting. Mr. Avila seconded the motion. Motion carried.
 Meeting adjourned at 3:35 PM.

Respectfully submitted,

 SSC Secretary

 Principal

SPSA: TITLE I AND LCFF STAFFING REPORT							
School: Downtown School							
2020-2021 Staff			2021-2022 Proposed Staffing DUE: January 25, 2021 to State & Federal Programs Department				
2020-2021 Site Personnel <i>List: title, name, and number of hours per day</i>	2020-2021 Staff Funding Percent(s)		2021-2022 Staff Decisions		2021-2022 Staff Funding Percent(s)		School Site Council Meeting Date of Staffing Vote
	TITLE I %	LCFF %	Surplus "S"	Retain "R"	Title I %	LCFF %	
Academic Coach, Kara Rand, 50% District Paid	0%	50%		Retain "R"	25%	25%	SSC Meeting Date 1.14.2021 *SSC minutes clearly record Title I staffing decisions/vote • retain • new staff • surplus ELAC Meeting Date providing input to SSC: N/A
Specially Funded Clerk, Amanda Mestas, 3 hours		100%		Retain "R"		100%	

New 2021-2022 Staff Position(s)		Funding Percent(s)	
Title	Hours	Title I %	LCFF %

Principal Signature *Green Barthelme* Date 1-14-2021