



Downtown School
School Site Council Meeting Minutes
Thursday, May 13, 2021
3:00 PM / Via Zoom

AGENDA ITEMS

1.0 Opening/Roll Call:

The meeting was held over the Zoom virtual meeting platform. Chairperson, Laura Avila, called the meeting to order at 3:03 PM. Verbal roll call taken.

Members/Officers present:

Noreen Barthelmes (Principal)
Karen Nguyen (Teacher, Yr. 1)
Cherie Payne (Teacher, Yr. 2)
Heather Tablit (Teacher, Yr. 1)
Beverly Langella (Staff, Yr. 2)
Laura Avila (Parent, Yr. 2)
Coby Vance (Parent, Yr. 1)
Juan Avila (Parent, Yr. 2, DAC Representative)
Vanessa Barrientos (Secretary, Yr. 1)

Members/Officers absent:

Ian Journey (Parent, Yr. 1)

Visitors:

Susan Klassen (FACE Liaison)
Amanda Mestas (Specially Funded Clerk)

Quorum Established: Yes

2.0 Minutes:

2.1 Review of minutes from 4/16/2021 meeting. Mrs. Avila asked for comments or corrections to be made. Noreen Barthelmes corrected information under item 6.1 regarding students surveyed for SPSA involvement as stakeholders to read 4th through 8th graders. Beverly Langella motioned to accept. Heather Tablit seconded. All in favor. Motion passed.

3.0 Open Forum:

3.1 Public comments. Mrs. Barthelmes thanked the council for all their faithful efforts this year, during a pandemic, and with the workload of writing two school plans and reviewing 2 school plans which was more than any other year in memory. She presented the council members certificates of appreciation as each member was individually recognized. Each parent member was also presented a goodie bag from the FACE, available at the school site to pick up. Karen Nguyen made a comment in regard to comments from the previous SSC meeting, saying that many people were able to contact our school board member, Dr. Chris Cruz-Boone, to improve the way the public is notified of possible COVID-19 cases. Mrs. Barthelmes shared a thank you page for the parent representatives of various district and school committees. (Shared under 6.0 in the zoom recording but was meant to be shared here.)

4.0 Site Report: None

5.0 Unfinished Business: None

6.0 New Business:

6.1 Final 2021-2022 School Plan for Student Achievement(SPSA)

Mrs. Barthelmes shared the 2021-2022 School Plan for Student Achievement and explained what changes or corrections were made. The only changes necessary were minor corrections in language and small shifts in dollar amounts. She thoroughly went through all 7 goals and shared all budgets and codes involved. Under Goal 1 for ELA, Mrs. Barthelmes shared that Downtown school has the highest percentage of GATE qualified teachers in the district for a school of our size and many gate qualified students.

Mrs. Avila asked whether the Title I funds are included in the normal budgets we were viewing as a combined sum or separate line item?

Mrs. Barthelmes confirmed that the Title I funds begin in the new school year starting July 1st as a separate line item. She shared the Consolidation of Funds page to show where Title I funds fall in our budget and what is included in it's expenditures.

No changes were made to Goal 2, Language Support. Goal 3 for Math only had changes with language used.

Heather Tablit asked what reporting period was being used for the scores included in the goal.

Mrs. Barthelmes said that due to SBAC being cancelled for this year, we are using the scores from Reporting Period 3 in 2021 to compile the data used in the goal for Reporting Period 3 in 2022.

Mrs. Tablit mentioned that her students are showing a dip in their scores now that some are back in person but have been very honest about getting help while at home for previous assessments. She is glad our scores are reflecting genuine abilities now. Goal 4 for Social Emotional Learning needed an attendance goal added and small language revisions. Goal 5 for Mitigated Learning Loss included the ESSER money, a special one time fund of \$9,256, with goals in remediation in major core areas of Language Arts, Math, Social Studies, Emotional Health and Mental Health Well-being. The funding is planned for academic tutoring and Saturday Schools. Goal 6 for Family and Community Engagement has 3 main subgoals to meet the needs of our parent community and our children. Additional details were added regarding academic parent educational events. Goal 7 for Professional Learning is focusing on continuing training for teachers in all content areas. Finally, Mrs. Barthelmes reviewed the budget pages with the council members.

Mrs. Avila asked how much Title I would affect these numbers if it continues in the coming year?

Mrs. Barthelmes responded that it depends on the percentage of our students who meet the Title I criteria.

2021-2022 Budget Allocations Sheets were shared and the \$1 adjustment was pointed out.

Mrs. Barthelmes asked if any member had questions; there were no additional questions.

Mrs. Barthelmes motioned to accept the 21-22 Downtown School Budgets and the School Plan for Student Achievement for 21-22. Beverly Langella seconded the motion. Motion carried.

7.0 Reports

7.1 DAC Minutes & Synopsis (5/4/21)

Juan Avila shared the activity from the final DAC meeting of the year. DAAPAC's last meeting was announced. Migrant had no report. The DELAC and DAAPAC committees had Deputy Superintendent, Mark Luque, go over the LCAP updates with them. A scavenger hunt, both virtual and drive-by style, were held and enjoyed by all present. There will also be a FACE Battle of the Cookoff Representatives and Battle of the Principals, however, Downtown is not included.

7.2 DAAPAC Minutes & Synopsis (4/20/21)

Handouts attached. No representative present.

7.3 DELAC Agenda (5/12/21)

Handouts attached. No representative present.

8.0 Announcement -

8.1 FACE updates - Susie Klassen highlighted upcoming FACE events and encouraged parent participation. May 27th 2021 - Family Craft Night with molding clay. Mrs. Langella will be assisting.

8.2 Parent/Guardian Surveys - Mrs. Klassen gave a huge thanks for filling out this survey making us the top percentage of families in BCSD schools who have filled them out so far. She also expressed her appreciation for the FACE Survey and hopes next year there will be more in-person events. Mrs. Barthelmes shared that Downtown has the highest percentage of parents or guardians filling out the climate feedback survey for the District at approximately 50%.

8.3 2021 Graduation Information - Mrs. Barthelmes shared that it will be in person, at the Kern County Museum on the last day of school, Tuesday, June 8, from 9 in the morning until 10 in the morning. Every graduate is allowed two guests. All parents have been contacted. There will be a virtual evening zoom to announce the graduates and the awards they earned. They will be able to come early to pick up their gowns and medals, then receive their diplomas at the ceremony.

8.4 Summer Learning Academy! Spots available - Mrs. Barthelmes excitedly shared that we will be hosting the summer academy at Downtown and have 150 Downtown students signed up. It is available for current Kindergarten through 7th graders. She read out the list of staff that will be working for June 14 through July 2. We will focus on literacy, math, and STEAM activities. Students from Roosevelt, Franklin, and William Penn elementary will be joining the Downtown students. The District recently announced they are able to provide transportation once again to students (excluding Downtown) from the three feeder sites to Downtown School. Vanessa Barrientos asked how many other students would be coming in from other schools. Mrs. Barthelmes reported that the majority of students registered are from Downtown and that class sizes won't be very big, averaging 15 to 20 students.. Additionally, at the upcoming May 25 School Board meeting, Downtown will be recognized for winning the Kern County Innovative and Impactful Schools Award. Staff and families will be able to attend if they choose. Also, our first grade teacher,

Jolie Brouttier, is one of the top honorees in Kern County for Teacher of the Year and will be specially recognized at the May 25 meeting. All are welcome.
8.5 Next SSC Meeting- To be determined the next school year

Adjournment -

Mrs. Barthelmes motioned to adjourn the meeting. Karen Nguyen seconded the motion. Mrs. Avila adjourned the meeting at 3:52 PM.

Respectfully submitted,

SSC Secretary

Principal