

BAKERSFIELD CITY SCHOOL DISTRICT

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Addendum No. One (1)
To
BCSD Bid #24-05-01, PAPER BID
Bid Date: Wednesday, May 22, 2024 @ 11:00 A.M.



Issued by:

Department of Stores and Purchasing
David West, Director
Bakersfield City School District
May 8, 2024

Questions and Answers:

1. **Question:** Are we able to bid substitutes for lines that do not list “or equal” in the brands? Ex: Line item 41

Answer: Bidder can submit substitutes for any listed line item that does not indicate “ONLY” after the brand names listed.

2. **Question:** Is a sample required for each paper that is bided as an “or equal”?

Answer: A sample is required if the brand name is not listed under the item description.

3. **Question:** Is a cover sheet required for the substitution sheet or can we just send over the substitution sheet?

Answer: Yes, the substitution sheet can be sent alone without a cover sheet.

4. **Question:** Can the original substitution document be submitted via email or should they be mailed?

Answer: BCSD would prefer the substitution request form accompany the items wanting to be substituted. However, if that is not possible, they may be emailed as a last resort.

5. **Question:** For line item 8, will you be ordering by the truck load or by the pallet? Is so, how many pallets at a time?

Answer: Line item 8, Xero Paper – White – 8.5” x 11”, is ordered by the truck load.

6. After testing, the following samples submitted are acceptable:

- a. Discovery Premium Copy 20lb (1501397), 8.5” x 11” 10m (Line item #8)
- b. Fascopy 20lb (FWH1192), 8.5” x 11” 92 Bright (Line item #8)
- c. Xerographic Copy Paper 20lb (Boise Paper 634A2203B), 8.5” x 11” 10m(Line item #8)
- d. Staples 20lb–Pastels (14786,14781,14788,14779,14787,14789), 8.5” x 11”(Line #10-15)
- e. Staples 20lb (127035), 8.5” x 14” (Line item #9)
- f. Staples 20lb (190450), 11” x 17” (Line item #20)

7. After testing, the following samples submitted are NOT acceptable:

- a. Staples 28lb (733333), 8.5” x 11” (Line item #16)
- b. Staples 32lb (703364), 8.5” x 11” (Line item #17)
- c. Natural Choice 20lb (NC8571), 8.5” x 11” (Line item #8)
- d. Staples 20lb (324791 white & various colors), 8.5” x 11” (Line items #8 & 10-15)
- e. Staples 20lb (221192), 8.5” x 11” 3-Hole Punch (Line item #21)

TO BE INCLUDED WITH BID:

I (we) acknowledge receipt of the following addenda to the specifications, all of the provisions and requirement of which have been taken into consideration on the preparation of the foregoing bid:

Addendum No. 1 (Initials) _____

Company: _____

By: _____

Title: _____

Address: _____

Telephone: _____