



**English Learner Advisory Committee (ELAC)
Walter Stiern Middle School**



**AGENDA
Sept. 11, 2020 (First Meeting)**

Agenda Items

Person Responsible

1.0 Welcome/Opening

Addonica Stanley, Principal

2.0 Approval of Minutes of January 27, 2020

Addonica Stanley, Principal

3.0 Reports

3.1 DELAC Report

Karen Atriano, DELAC Rep.

3.2 SSC Report

Addonica Stanley, Principal

4.0 New Business

4.1 Purpose of ELAC - explanation and review of Legal Requirements (box below)

Addonica Stanley, Principal

4.2 Form Membership - only EL parents may vote to elect members (refer to sign-in sheet)

Addonica Stanley, Principal

4.3 Training- Parliamentary Procedures and Officer Responsibilities

Addonica Stanley, Principal

4.4 Election of Officers -Chair, Vice, Secretary, DELAC Representative & Alt.

Addonica Stanley, Principal

4.5 Single School Plan - What are the goals & objectives for EL's

Addonica Stanley, Principal

5.0 Upcoming Events/Announcements

Addonica Stanley, Principal

6.0 Public Comment

Group

7.0 Adjournment

Chairperson

Date Covered	Legal Requirement to be covered at this meeting
9/11/20	Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5)
9/11/20	Parents of English learners constitute at least the same percentage of the committee as their children represent of the student body. (EC 62002.5, 52176[b])
	The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001[a])
	The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5)
	The ELAC has assisted in the development of the school's: A) <i>Needs Assessment</i> , and B) <i>Efforts to make parents aware of the importance of regular school attendance</i> . (EC 62002.5, 52176[c])
9/11/20	The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d])
9/11/20	The ELAC has the opportunity to elect at least one member to the DELAC or has participated in a proportionate regional representation scheme when there are 31 or more English learner parent advisory committees in the district. (5 CCR 11308[b])